

Finance and Administration Cabinet Newsletter
July 18, 2013

#### **Donate Blood; Help Save Lives**

Donors will receive \$10 Wal-Mart gift card

Did you know that one pint of blood can help save the lives of up to three patients? Whole blood can be broken down into blood components such as red cells, platelets and plasma, each of which can help improve or save the life of a patient. According to the Kentucky Blood Center, of Kentucky's nearly 4 million citizens, about 90% will need blood or blood products at some point during their lives.



This is your chance to help. On **Friday, August 2**, you'll have the opportunity to donate blood at the Kentucky Blood Center's blood drive from **8 a.m.** – **2:30 p.m.** The blood drive will be set up in the auditorium of the Kentucky State Office Building. Appointments to donate may be scheduled on the Kentucky Blood Center website by clicking <a href="here">here</a> and using sponsor code 037-110 or by calling 502-564-7824. **Priority will be given to those with scheduled appointments.** 

- Employees must request blood donation leave in advance.
- All employees who donate blood at a licensed blood center certified by the Food and Drug Administration during their regular working hours shall receive four (4) hours leave time, with pay, for the purposes of donating and recuperating blood.
- Leave granted under this section shall be used at the time of the donation unless circumstances, as specified by the supervisor, require the employee to return to work.
- If the employee returns to work, the unused portion of the leave time shall be credited as compensatory leave.
- Blood donation leave shall not be granted for donations given during an employee's lunch hour.
- Employees who are deferred from donating blood shall not be charged leave for the time spent attempting to donate, but shall not receive the four (4) hours leave time for attempting to make a donation.
- Employees are required to submit blood donation leave verification to their supervisor.

For question regarding the blood donation policy, please contact Dana Harvey at (502)564-7824. Questions regarding blood donation should be referred to the Kentucky Blood Center at (888)775-2522. The Kentucky Safety Program and the Personnel Cabinet are sponsoring the event.

## **KY Employee Charitable Campaign Kickoff July 23**



**Together We Care**, this year's KECC theme, will be celebrated at the kickoff event on Tuesday, July 23 from 11 a.m. to 1 p.m. at the Frankfort Convention Center, 405 Mero Street. You are invited to 2013 KECC Chair, Secretary Tim Longmeyer, in applauding 20 years of KECC and state employees making contributions to many worthwhile charities.

Employees will be allowed an extra 30 minutes for lunch to visit the charity booths and learn more about this very important campaign.

Lunch will be available for purchase at the event.

### **NO Piggybacking Weekly Winners**



Congratulations to Neil Popplewell, Personnel, and Elizabeth Bryant, Revenue, for winning \$10 Gibby's gift cards as part of the NO Piggybacking campaign at the State Office Building. Safety Spotters give tickets to employees who are "doing the right thing" when it comes to scanning in properly or not letting someone tailgate through the entrance. Tickets are entered into a weekly drawing.

# Share your vacation pictures from near and far!



Robin Morley shared this picture of her husband and grandchildren, visiting from Anchorage, AK, getting ready to go underground at Mammoth Cave National Park near Bowling Green, KY. L-R: London Murray, Pat Morley, Aspen Murray.

# LIVE PUBLIC AUCTION

DIV OF FLEET MANAGEMENT, STATE SERVICE GARAGE 513 BARRETT STREET FRANKFORT, KY 40601

Tuesday, August 6, 2013, 10 a.m.

#### **REGISTRATION & VIEWING INFORMATION**

You may pre-register and inspect the vehicles from 1 – 4 p.m. on Monday, Aug. 5, 2013.

Or

Register/view vehicles Tuesday, Aug 6 from 8 – 9:50 a.m. Questions? Call: 502-564-9943

Approximately 250 surplus vehicles—cars, trucks & SUVs
Click here for details online.

## **EEO & Contract Compliance Host Student Group**

Recently the EEOCC hosted a group of high school students who are in the Locust Trace Entrepreneur Development program. The students learned about starting a business and resources that are available at the state. The group met in the new Capitol Education Center, where they also learned about sustainable architecture and solar/wind power.



L-R: Valeria Cummings Swope, EEOCC, talks to students about state resources. Dick Mink, DFSS, shows the students some of the building's "green" features. David Garr, EEOCC, on the Capitol Education Center rooftop with students looking at the solar panels and wind turbine. Photos courtesy of Corey Kline.

#### **Send Us Your News and Announcements!**

We want to hear about your news and updates. To submit information or articles, please send to <a href="mailto:Pamela.trautner@ky.gov">Pamela.trautner@ky.gov</a>.